

**Julie L. Jones**  
Executive Director

2900 Apalachee Parkway  
Tallahassee, Florida 32399-0500  
www.flhsmv.gov



**Rick Scott**  
Governor

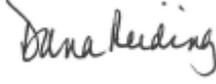
**Pam Bondi**  
Attorney General

**Jeff Atwater**  
Chief Financial Officer

**Adam Putnam**  
Commissioner of Agriculture

January 20, 2011

TO: Clerks of County Court  
Law Enforcement Agencies  
State Attorneys

FROM: Dana Reiding, Assistant Deputy Director   
Motorist Services

SUBJECT: Uniform Traffic Citation (UTC) E-Citation Paperless Pilot

As of September 1, 2010, section 318.14(2), Florida Statutes was amended to no longer require the driver's signature on the Uniform Traffic Citation (UTC) unless the offense requires a mandatory hearing. The officer who writes the citation must indicate on the citation that it was delivered to the person cited. The intent of this new law is to allow law enforcement to provide electronic UTC data directly to the clerk of court allowing for improved efficiencies in processing and eliminate the use of a paper copy of the UTC when possible.

The Department also received grant funding to form an E-Citation Workgroup of stakeholders and identify solutions to the barriers of E-citation use and develop structure testing guidelines for agencies using E-citation data. When this grant is completed, E-Citation vendors will be required to pass citation data through a structure test compatible with Clerk of Court and the Department's data requirements to insure the data transmitted is ready for processing.

The Department plans to conduct a paperless citation pilot with two counties to receive and process E-citation data directly from Florida Highway Patrol (FHP), eliminating the paper copy the officer delivers to the Clerk of Court. During this pilot the Department along with representatives from Law Enforcement, E-Citation Vendors, and Clerks of Court will study the efficiencies in process and discover solutions to issues that may arise.

Discoveries from the grant and paperless UTC pilot will be instrumental in defining the best practices for an efficient E-citation program and allow the Clerk of Court to quickly receive and record electronic data improving the overall timeliness and accuracy of the information transmitted to the Florida Driver Record.

Please visit our web site at [www.flhsmv.gov/courts](http://www.flhsmv.gov/courts) for more information. Please direct any questions to Bonnie Scott-Walls at (850) 617-2586 or [BonnieScott-Walls@flhsmv.gov](mailto:BonnieScott-Walls@flhsmv.gov).