

April 25, 2012

TO: All Law Enforcement Agencies
E-Crash Vendors
APPRISS/Open Portal Solutions
Regional Liaisons

FROM: Maureen Johnson, Chief 
Division of Motorist Services, Bureau of Records

SUBJECT: Affects of the 2012 Legislative Changes on DHSMV Crash Reporting Requirements

With the closing of the 2012 Legislative Session several modifications were made to F. S. 316.066 effecting how the crash report data is to be reported and stored.

The intent of the changes to F.S. 316.066 is to provide additional circumstances in which both the Traffic Crash Report Long and Short Forms can be used. Emphasis was placed on the writing of the Long Form in cases of injury and commercial vehicles, the required submission of the Short Form by local law enforcement agencies and a more specific timeline for the submission of crash reports.

These changes have been made in order to increase the availability of documented crash report information in an attempt to curtail insurance fraud and allow the Department to collect more reportable data.

Effective July 1, 2012:

- Long Form and Short Form crash reports prepared by law enforcement **must** be submitted to the Department and may be maintained by the law enforcement officer's agency

- A Florida Traffic Crash Report, Long Form **must** be completed and submitted to the Department within 10 days after an investigation is completed by the law enforcement officer who, in the regular course of duty, investigates a motor vehicle crash that:
 - Resulted in death
 - Personal injury to or any indication of complaints of pain or discomfort by any of the parties or passenger involved in the crash
 - Involved a violation of s. 316.061(1) or s. 316.193
 - Rendered a vehicle inoperable to a degree that required a wrecker to remove it from the scene of the crash
 - Involved a commercial motor vehicle

The Florida Traffic Crash Report Long and Short form **must** include:

- The date, time and location of the crash
- The description of the vehicles involved
- The name and address of the parties involved, including all drivers and passengers, and the identification of the vehicle in which each was a driver or passenger
- The names and addresses of all witnesses
- The name, badge number and law enforcement agency of the officer investigating the crash
- The names of the insurance companies for the respective parties involved in the crash

If a Long or Short Traffic Crash Report Form (HSMV 90010S) is not required, a Driver Exchange-of-Information/Optional Short Report Form (HSMV 90011S) is to be completed by all drivers and passengers involved in the crash, which requires the identification of each vehicle that the drivers and passengers were in.

As previously stated with the new legislative changes, Law Enforcement Agencies are now required to submit their Short Crash Report Forms to the Department. Therefore, effective July 1, 2012, the Department will begin its transition of not accepting the Driver Exchange-of-Information/Optional Short Form Report as an official Traffic Crash Report

Short Form. The Department's goal is to reduce the number of forms in use by local Law Enforcement Agencies, thus streamlining and providing uniformity in reporting efforts. To accomplish this task, the Department will eliminate the use of the Driver Exchange/Driver Self Report form as a Traffic Crash Report Short Form. The Department's goal is to have one form (HSMV 90010S) for reporting all traffic crashes, and utilize the Driver Exchange (HSMV 90011S) Form strictly as a driver self-reportable crash incident form.

What does this mean to you? If you currently submit your crash reports electronically, then the vendor through which you receive e-crash services should be able to accept your Traffic Crash Report Short Form with little to no change. If you currently submit your crash report via paper/mail, we ask that all Traffic Crash Report Short Forms be submitted on form HSMV 90010S with all applicable fields populated. As before, with Traffic Crash Report Short Form submissions, the diagram and narrative are not required.

I would also like to remind you of our revenue sharing program that the Department is encouraging all law enforcement agencies to participate in. Sales made through www.BuyCrash.com will be eligible for up to a \$5 reimbursement to the originating local agency. For more information on this program, please contact APPRISS's Customer Support at 866-495-4206 or by email at pimsales@appriss.com and a representative will provide your agency with information about the revenue sharing program in addition to highlighting the benefits of the program.

If you have any questions regarding the aforementioned changes, please feel free to contact Ms. DeeDee Holley via email at deedeeholley@flhsmv.gov or by phone at (850) 617-3009 or you may contact Ms. Dorothy Hill via email at dorothyhill@flhsmv.gov or by phone at (850) 617-2551.