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TO: All Law Enforcement Agencies  
FROM: Maureen Johnson, Chief  
Division of Motorist Services  
Bureau of Records  
SUBJECT: DAVID Inquiry Reason Screen

Effective November 30, 2011, DAVID users will be required to state a reason why they are making inquiries on DAVID. This will assist agencies in monitoring the DAVID activity of their users.

DAVID users will enter DAVID as usual. After clicking on a search button on the 'Search Screen' a new 'Inquiry Reason Screen' page will display. The user must choose an appropriate reason why he/she is making the inquiry and click on the 'Continue' button. A user cannot proceed further if a reason is not chosen.

*Example screens:*

The image shows two screenshots of the DAVID system interface. The top screenshot is the "Search Screen" with various search criteria fields: Driver License Number, Social Security Number, Form Number, DL Embedded Inventory Number (EN), Alien Number, and Admissions Number. Below these are demographic data fields for name search (First, Middle, Last Name, Race, Sex, DOB) and location (City, County/State, Age Range). The bottom screenshot is the "Inquiry Reason Screen" which displays a list of 13 reasons for accessing records, with a dropdown menu open showing the list.

REASON CODES:

1. Traffic Stop
2. Parking or Code Enforcement
3. Dispatch
4. Crash
5. Response to Call for Assistance
6. Response to Disturbance or Possible Criminal Activity
7. Criminal Investigation
8. Emergency Notification
9. Child or Adult Protective Services
10. Voter Registration Verification
11. Performance of Specific Agency Function
12. Training
13. Other

Please become familiar with the screen examples and reasons above. You will need to instruct your DAVID users the reasons that correspond with their assigned duties. Users should not just randomly check a box but check the box that most closely resembles the reason they are accessing the system.

If you have further questions, contact [DAVIDSupport@flhsmv.gov](mailto:DAVIDSupport@flhsmv.gov).

MJ/jl