

Team Charter

Team name: Vehicle/Fleet Management/Logistics

Executive Sponsor: Chief Gerald M Monahan, Jr.

Executive Cosponsor: Executive Director Amy Mercer (FPCA)

Senior Leadership Team Leader: Major Brett Norton, FWC

Senior Leadership Team Co-Leader(s): Captain Ken Spears (FHP), CFO Diana Vaughn (HSMV)

Team Members: CFO Diana Vaughn (HSMV)
Captain Ken Spears (FHP)
Major Harold Barry (OALE)
Major Brett Norton, FWC
SAC Jim Madden, FDLE
Chief of Operations IG David Folsom (DOC)

Persons to Serve as Resources to the Team but not Members of the Team:

Fleet Administrator Scott Simmons, FDMS (Primary)
Bureau Chief Mike McClure, FDMS (Secondary)
Fleet Management & Federal Property Assistance

Issue: Aging State Law Enforcement Fleet/Possible Consolidation of Fleet Resources

Scope: Evaluation of available fleet resources and pros and cons of refurbishing as opposed to replacing. Determine if more experienced primary fleet vehicles are being passed effectively and efficiently on to the secondary fleet (if there is one) at the appropriate time. Is the schedule (frequency) for vehicles being replaced negatively affecting the fleet as a whole? What is the manner and methodology of assignment of vehicles and the extent of vehicle standardization within and across agency lines? What is the methodology of budgeting vehicles? Are vehicles being serviced by private vendors or by state agency mechanics? Are the aforementioned resources being shared?

Team Goals: Determine if there are ways to improve the condition of the state fleet utilizing the most efficient means whether by replacement, repair and/or manner of funding and/or budgeting. Determine the feasibility of consolidation and pooling of fleet resources.

Work Product: Report will outline the committee's research in regard to fleet consolidation, alternative budgeting strategies, repair and replacement plans and the feasibility for implementation of these concepts.

Timeframe for Completion: First preliminary written report must be submitted by October 21, 2011. The final plan must be submitted to the task force prior to December 31, 2011 which is the date recommendations are to be submitted to the President of the Senate and Speaker of the House. The Task Force expires on June 30, 2012.